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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

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Lima, 31 March 2016

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana  
Ms. Chaitrani Heeralall, Director General, Civil Aviation Authority (ag), Guyana  
Mr. Andojo Rusland, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation – First accidents investigators workshop under the ARCM framework**  
(Lima, Peru, 20-24 June 2016)

Action

Required: **Register participants not later than 29 April 2016**

Sir/Madam,

I have the honour to invite your Administration to the **First accidents investigators workshop under the AIG Regional Cooperation Mechanism (ARCM) of South America**, to be held in Lima, Peru, from 20 to 24 June 2016.

This workshop is addressed to aircraft accidents and incidents investigators of the ARCM member States, and its principal objective is to encourage AIG harmonization and regional cooperation among ARCM member States. Training on the following issues will be provided during the workshop:

- ✓ Multinational Technical Cooperation Agreement among Aircraft Accident and Incident Investigation Authorities of Member States of the ARCM and related procedures;
- ✓ State AIG Regulation del Estado and LAR 113;
- ✓ ARCM AIG Manuals: Organization and Planning; Procedures and Checklists; Reports Writing and Policies and Procedures;
- ✓ ARCM Instruction Programme;
- ✓ Brochure on the ARCM webpage use;

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- ✓ Safety Data Collection and Processing System (SDCPS); and
- ✓ ARCM multinational accident and incident investigator certification manual.

The workshop will be conducted in Spanish, with simultaneous interpretation services.

For the above explained, kindly consider the possibility of sending two specialists from your State to this workshop in order to obtain the best benefit from this instruction. No registration fee is being requested, but air ticket and perdiems should be covered by each Administration.

Please find attached the general information for the workshop, as well as the registration form. The agenda will be sent as soon as concluded.

In view that the participation confirmation from your Administration is required to initiate administrative procedures of the workshop, I would much appreciate sending us the attached registration with the name and contact information of you delegate/s not *later than 29 April 2016*.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Enclosure**

*General information*

*Registration form*

cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana  
Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana  
Mrs. Thelma Douglas Pinas, Permanent Secretary, MTCT Suriname  
Mr. Faizel Baarn, acting Head of Civil Aviation Department, Suriname  
Mr. Brian De Souza, acting Director, CASAS, Suriname  
Ms. Paula McAdam, AIG Unit, Guyana Civil Aviation Authority  
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